

## QCE23 Poster Guidelines

### Main websites for further information

You can find most of the information on the following two websites.

- Poster main website: <https://qce.quantum.ieee.org/2023/posters-program/>
- Poster program: [https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/QCE23\\_Posters\\_Presentation\\_Schedule\\_2023-08-31.pdf](https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/QCE23_Posters_Presentation_Schedule_2023-08-31.pdf)

### Opening times of Exhibits and Poster area (Evergreen Ballroom)

The Exhibits and Poster area (Evergreen Ballroom) will be open for audience in the following slots.

- Monday, Sep 18, 18:30-20:30
- Tuesday, Sep 19, 09:30-17:00
- Wednesday, Sep 20, 09:30-17:00
- Thursday, Sep 21, 09:30-17:00

Please accompany your poster as much as possible, such that the audience will have an expert to ask questions to.

### Presentation times

Each poster is allocated three time slots, in which we ask the poster presenter to accompany their poster. It would be good if you prepared a quick pitch of your poster to spark interest and kickoff discussions.

One of the three time slots will be the QCE23 Reception on Monday evening, Sep 18, 18:30-20:30. The other two time slots will be in one of the breaks from Tuesday to Thursday, you can find them in the Poster Presentation Schedule.

- Link to poster presentation schedule: [https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/QCE23\\_Posters\\_Presentation\\_Schedule\\_2023-08-31.pdf](https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/QCE23_Posters_Presentation_Schedule_2023-08-31.pdf)

We understand that a slot might clash with other commitments, but please try to attend your own poster as much as possible to give the audience a good experience of the poster session.

### Bring your own poster

Please bring your printed poster with you.

### **Poster setup and take down**

Poster set up is on Monday, Sep 18, before 17:00 in the Exhibits Hall on the Lobby. As mentioned, the exhibit and poster session will kick off after the keynote with a reception. Each poster stand will accommodate four posters (two on each side of the poster stand).

The poster locations are assigned and numbered on the poster stands. Thus, each poster has a specific spot. We aimed to group related posters for the convenience of the audience.

Please take your poster down after the Exhibit and Poster sessions ends, thus on Thursday, Sep 21, 17:00. Ideally, the posters should not be taken down before that time, but we surely understand that if you leave earlier, that you take your poster with you.

### **Minor release form**

If you are minor or are accompany a minor, please don't forget to sign the minor release form.

- Minor release form: [https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/IEEE\\_QCE23\\_MINOR\\_RELEASE\\_FORM.pdf](https://qce.quantum.ieee.org/2023/wp-content/uploads/sites/7/2023/08/IEEE_QCE23_MINOR_RELEASE_FORM.pdf)

It is time to get excited. Safe travels. See you soon in Bellevue.

Best wishes,

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